**OCR and Routes into Languages East A level Languages Competition**

1.The competition is open to UK residents aged 16 and over only. Immediate family and relations of employees of OCR and Cambridge Assessment and Routes into Languages are not eligible to enter the competition. ,

2.No purchase is necessary.

3.All entries need to be sent as video files by 4pm on Friday 30th May 2014 with a completed application form.

4.Only one entry per person is allowed and any entrant who enters more than one entry will be disqualified

5.The contact details supplied will be used only for the purposes of this competition and will not be used for marketing purposes or supplied to any third parties.

6.The winner will be notified by the 20th June 2014. The result is final and OCR will not enter into any correspondence.

7.The prize will be a week’s internship with the Big Word in Leeds which must be taken up within a year of winning and subject to agreement with the Big Word. The winner will be responsible for all expenses (including travel costs) associated with the internship.

8. The prize is as stated, non-transferable and no cash alternative is available. OCR and Routes into Languages shall have no responsible for the winner during the internship.

9.No alternative prize can be offered in the event that the internship cannot be taken up by the winner.

10.We will not return any entries submitted. The winner may be required to participate in future publicity for OCR, Cambridge Assessment and Routes into Languages.

11. In the event that any entrant is disqualified from the competition OCR and Routes into Languages may decide whether a replacement should be selected. In this event, any further entrant will be selected on the same criteria as the original entrant and will be subject to these rules.

12.OCR reserves the right to withdraw, amend or suspend this promotion in the event of any unforeseen circumstances outside its reasonable control. OCR shall have no liability to the entrants, the winner or any third party.

13.These terms and conditions are governed by English law and subject to the exclusive jurisdiction of the courts of England and Wales.

14.Entrants are deemed to have accepted these terms and conditions by entering the competition.

15. Information about the bigword and the proposed internship

thebigword was launched in 1980 by Larry Gould. It is a language services provider and is a multi-national corporation working in 77 countries worldwide across 53 industries. thebigword is now well established as one of the fastest growing language services companies in the world. We focus heavily on developing technology and tools to support processes, to speed up translation and interpretation. Head Office is located in Leeds (Link Up House, Ring Road, Lower Wortley, Leeds, LS12 6AB) where staff support colleagues in our overseas offices in America, Europe and Asia.

Internship:

The working hours will reflect the standard working day at thebigword to start at 09.00 until 17.30 from Monday to Friday inclusive.

The successful person will be required to sign a non-disclosure agreement to ensure that confidentiality of information is maintained.

A member of the Learning and Development team will act as a “buddy” throughout the week.

Timetable of activities:

· Time with Linguist Recruitment to understand how we attract and retain linguists on our database

· Observe the end to end process for a job within Translation Operations

· Sit with Interpreting Operations to gain an understanding of Face to Face Bookings and Telephone Interpreting

· Spend time with Product Development to look at how technology supports the efficiency and speed of our service offering

· Meet with colleagues in the International School of Linguists to get an overview of what they do and how they support linguist development