**PERSON SPECIFICATION – Student Language Ambassador 2018-19**

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|  | **ESSENTIAL** | **DESIRABLE** | **HOW WE****MEASURE\*** |
| **EDUCATION & TRAINING***(academic and vocational)* | **First, second or final year undergraduate or postgraduate student from Newcastle University****Experience of the British education system****Knowledge of the ‘Newcastle undergraduate student experience’** |  | **1, 2, 5** |
| **EXPERIENCE & ACHIEVEMENTS** *(paid/unpaid)* |  | **Experience of working with young people** **Students into Schools and/ or Summer School experience** | **1, 2, 5**  |
| **SKILLS, ABILITIES & PERSONAL QUALITIES** | **Excellent interpersonal and communication skills demonstrating the ability to communicate effectively with pupils in schools and colleges, parents, academic colleagues and University staff****The ability to handle difficult and often sensitive situations****The ability to use initiative in unsupervised situations****A creative approach to problem- solving, and to be able to adapt to last minute changes in arrangements****Team working skills demonstrating the ability to work as a team player and team leader****The ability to enthuse young people about Higher Education****Excellent presentation and written skills****Evidence of extra-curricular activities****The ability to be motivated during long and sometimes unsociable hours****Reliable and punctual** | **Awareness and understanding of issues relating to Widening Participation and the barriers to progression in FE and HE, as well as issues relating to student choice****Knowledge and understanding of the UCAS procedure** | **1, 2, 3, 5** |
| **OTHER RELEVANT FACTORS** | **Willingness to work some evenings and weekends, including overnight stays where appropriate** | **Enhanced disclosure from the DBS (if necessary, the cost of your application will be met by the University on appointment)** | **1, 2, 5** |

# \*Key

1) Application 3) References 5) Evidence

2) Interview 4) Testing