

PERSON SPECIFICATION – Newcastle University Student Language Ambassador

	ESSENTIAL	DESIRABLE	HOW MEASURE*
EDUCATION & TRAINING <i>(academic and vocational)</i>	<p>First, second or final year undergraduate or postgraduate student from Newcastle University</p> <p>Experience of the British education system</p> <p>Knowledge of the 'Newcastle undergraduate student experience'</p>		1, 2, 5
EXPERIENCE & ACHIEVEMENTS <i>(paid/unpaid)</i>		<p>Experience of working with young people</p> <p>Students into Schools and/ or Summer School experience</p>	1, 2, 5
SKILLS, ABILITIES & PERSONAL QUALITIES	<p>Excellent interpersonal and communication skills demonstrating the ability to communicate effectively with pupils in schools and colleges, parents, academic colleagues and University staff</p> <p>The ability to handle difficult and often sensitive situations</p> <p>The ability to use initiative in unsupervised situations</p> <p>A creative approach to problem-solving, and to be able to adapt to last minute changes in arrangements</p> <p>Team working skills demonstrating the ability to work as a team player and team leader</p> <p>The ability to enthuse young people about Higher Education</p> <p>Excellent presentation and written skills</p> <p>Evidence of extra-curricular activities</p> <p>The ability to be motivated during long and sometimes unsociable hours</p> <p>Reliable and punctual</p>	<p>Awareness and understanding of issues relating to Widening Participation and the barriers to progression in FE and HE, as well as issues relating to student choice</p> <p>Knowledge and understanding of the UCAS procedure</p>	1, 2, 3, 5
OTHER RELEVANT FACTORS	<p>Willingness to work some evenings and weekends, including overnight stays where appropriate</p>	<p>Enhanced disclosure from the DBS (if necessary, the cost of your application will be met by the University on appointment)</p>	1, 2, 5

*Key

- 1) Application
- 2) Interview

- 3) References
- 4) Testing

- 5) Evidence